

Information Request Checklist



BUSINESS INFORMATION

- 3 most recent years Business Tax Returns (including all schedules and K-1s)
- 3 most recent Business Year End Financial Statements
- YTD Business Financial Statement
- Debt Schedule
- Liquidity Verification for all assets over \$50,000

PERSONAL INFORMATION

- 3 most recent years Personal Tax Returns (including all schedules and K-1s)
- Current Personal Financial Statement for owner(s)
- Borrower/Guarantor Authorization for owner(s)
- Liquidity Verification for all assets over \$50,000
- Trust Agreement (if applicable)

COLLATERAL INFORMATION

REAL ESTATE

- Legal Description/Address
- Purchase Agreement
- Lease Agreements
- Proof of Insurance
- Environmental Questionnaire

EQUIPMENT

- Equipment List
- Purchase Invoice
- Proof of Insurance

Thank you for the opportunity to earn your business.